1. Move in & Move out Schedule

	CUSTOM-BUILT PARTICIPATION (Toys)	STANDARD BOOTH	CUSTOM-BUILT PARTICIPATION (Pop & Play)
Booth Construction	<u>Hall 1, 3, 5</u> 9 Jan: 9:00 am – 10:00 pm 10 Jan: 9:00 am – 1:00 pm <u>Concourse of each Hall</u> 9 Jan: 2:00 pm – 10:00 pm 10 Jan: 9:00 am – 1:00 pm	N/A	<u>Convention Hall</u> 8 Jan: 9:00 am – 10:00 pm 9 Jan: 9:00 am – 1:00 pm
Booth Decoration	10 Jan 10:30 am – 8:00 pm		9 Jan 10:30 am – 8:00 pm
	All booths must be fully decorated by 8:00 pm		
Move In Exhibits	10 Jan		9 Jan
	(Please refer to schedule showed on the e-Vehicle Pass)		
Move Out Exhibits	14 Jan		13 Jan
	(Please refer to schedule showed on the e-Vehicle Pass)		
Termination of Booth Electricity	14 Jan 6:30 pm (For Hall 1, 3, 5)		13 Jan 8:30 pm
Booth Dismantling including Additional Lighting	14 Jan 8:00 pm – 12:00 midnight		13 Jan 8:00 pm – 12:00 midnight

1.1 Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will be opened for exhibitors at 9:00 am (except for the first day of the exhibition which would be opened at 8:30 am). For Pop & Play Zone, the convention hall will be opened for exhibitor at 9:00am (except for the first day of the exhibition which would be opened at 9:30 am). **All exhibitors are reminded to show valid e-badges or to wear exhibitors' badges when entering the exhibition hall. No exhibitors under 18 will be admitted.**

1.2. Over time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move in/out schedule. If the exhibitors or their appointed contractors work after 2400hrs on 9, 10 and 14 January 2027 (8, 9 and 13 January 2027 for Convention Hall), they shall pay to the Organiser the over time penalty claimed by HKCEC against the Organiser. The rate of the over time penalty for individual hall is listed on section 4.2.4.